

**HOUGHTON COUNTY APPOINTMENT COMMITTEE 2021  
ORGANIZATIONAL MEETING  
JULY 30, 2021**

The Houghton County Appointment Committee held the first Committee meeting on Friday, July 30, 2021, in the 5<sup>th</sup> Floor Conference room of the Courthouse, City of Houghton.

Call to Order:

Judge Strome called the meeting to order at 2:30 p.m.

Pledge of Allegiance.

Roll call:

The following Committee members responded to roll call done by Jennifer Kelly, County Clerk:

Fraser Strome-Probate Judge, Brittany Bulleit-Prosecuting Attorney and Jennifer Kelly-County Clerk.

Judge Strome asked for a moment of silence in memory of Sheriff Brian McLean.

Judge Strome asked to appoint a chair for the committee. He stated that Brittany Bulleit is the Chief Law Enforcement Officer in Houghton County.

A Motion was made by Judge Strome and seconded by Jennifer Kelly to appoint Brittany Bulleit as the Chairman of the Appointment Committee.

Roll call:

The motion carried by the following vote:

YES: Strome, Bulleit, Kelly 3.

NO: 0.

Brittany will follow the "Roberts Rules of Order" for the meetings. The Committee agreed to follow Roberts Rules of Order.

Brittany then asked Jennifer Kelly to be in charge of the minutes and agendas for the meetings.

The committee decided to accept applications for the Sheriff's appointment for two weeks. Jennifer will write up the job posting and work with the Daily Mining Gazette to publish the posting Saturday (8/7), Monday (8/9) and then on Wednesday (8/11). The job posting will also be on the Houghton County website. The posting will request applicants to include a cover letter with their resume. Applications for the Sheriff's position will be accepted until August 18, 2021. The committee will request references from each applicant during their interview. Jennifer Kelly asked where the applicants should mail or hand deliver the letters and resumes. Judge Strome and Prosecutor Brittany Bulleit requested that the letters and resumes be collected by the Clerk's Office for holding until the next meeting.

Chair Bulleit opened the meeting for public comments:

Evan Dixon addressed the committee.

Public comments portion of meeting closed.

The committee decided on the next meeting date of Wednesday, August 25<sup>th</sup> at 4:30 on the 5<sup>th</sup> floor in the conference room.

Jennifer Kelly asked the other committee members if the meeting should also include the zoom option. Several members of the public had reached out to Jennifer to see if the Zoom option would be available. Committee members decided not to have the Zoom option available since the meetings are open to the public.

The committee will review the cover letters and resumes at the next meeting. The committee will decide on which candidates they want to interview and when to hold the interviews. All committee members agreed on this process.

Judge Strome made a motion to close the meeting with a second from Jennifer Kelly at 2:46 p.m.. The motion carried by a voice vote.

YES: Strome, Bulleit, Kelly 3.

NO: 0.

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Brittany Bulleit

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Jennifer Kelly

